

BOARD OF ELECTIONS FOR NEW CASTLE COUNTY
Carvel State Office Building
820 N French Street
Wilmington, Delaware 19801

MINUTES FROM BOARD MEETING FEBRUARY 1, 2005

Members Present: Mr. Foraker, Mr. Austin, Mrs. Dudlek, Mr. Lanouette, Mr. Krzyzanowski, Mr. Sterling, Ms. Parks, Mrs. Whittington

Mrs. Manlove, Administrative Director
Mr. Sholl, Deputy Administrative Director
Mrs. Rodgers

1. This meeting was the annual organizational meeting. Therefore, Mr. Foraker relinquished his role as President to Mr. Austin to accept nominations for President. Mr. Krzyzanowski nominated Mr. Foraker as President. Mr. Lanouette seconded the nomination. Passed unanimously. Mr. Foraker, as President, called for nominations for Secretary. Mr. Sterling nominated Mr. Austin. Ms. Parks seconded the nomination. Passed unanimously.
2. Minutes of the Board Meeting of January 11 were accepted as presented.
3. Mrs. Manlove reviewed the Financial Report for the previous month.
4. Corrections to voter records:
 - Ms. Parks moved that the 78 names on the “Moved from State” list dated February 1, 2005, be removed from the voter rolls. Mr. Sterling seconded the motion. Passed unanimously.
 - Mr. Sterling moved that the 17 names on the “Address Verification” list dated February 1, 2005, be removed from the voter rolls. Mr. Krzyzanowski seconded the motion. Passed unanimously.
 - Ms. Parks moved that the 165 names identified by the Commissioner’s Program be removed from the voter rolls. Mrs. Dudlek seconded the motion. Passed unanimously.
 - Mrs. Dudlek moved that 9 names be removed from the voter records as personally requested. Mr. Krzyzanowski seconded the motion. Passed unanimously.
 - Mrs. Dudlek moved that the 8 requested birthdate changes be made. Mrs. Whittington seconded the motion. Passed unanimously.
5. Mrs. Manlove reviewed the increase in Voter Registration figures as well as the voters on the Deceased List who were removed from the rolls.

6. Mrs. Manlove reviewed the upcoming elections: DE Correctional Officers Assn., Middletown, possible UAW, Odessa, Delaware City, New Castle, Newark, Elsmere, Townsend, Point-to-Point and School Board Elections.

7. Mrs. Manlove had nothing new to report on voting machine upgrade.

8. Mr. Sholl is participating in the Election Center's 2004 Election Task Force. The second meeting is in February. The Department will also participate in the Fels Institute (University of Pennsylvania) conference in April.

9. Mrs. Manlove shared information regarding updating records following the 2004 Election. To date, 2,676 records have been entered into partial registration. There are less than 500 records to be entered.

10. Mrs. Manlove and Mr. Sholl discussed with the Board some issues and ideas that they will be discussing for the future:

- Department's Telephone System
- Voter ID requirements
- Voter confusion over Polling Places
- Counting Absentee Ballots at Polling Places
- Districting errors
- Need more voting machines
- Too many court orders
- More robust funding for General and Primary Elections
- Automatic Recount – standards and process
- Polling Place signage
- Polling Place management
- Laptops with Voter Registration and Polling Place lookup capabilities
- Polling place cards mailed before each General Election
- Training – how we do it, etc.
- Operating Procedures
- Accessible Polling Places
- Data collection for surveys

11. Mrs. Manlove discussed with the Board legislation that is expected this session including:

- Special Elections in New Castle County
- Central Count Absentee System
- Time Change for School Referenda
- Housekeeping Bill – nomination, voter registration, absentee voting

12. Mrs. Manlove discussed the FY2006 Budget. The Governor's Recommended Budget did not recommend additional funds for the warehouse, the new warehouse position or funds to resolve the personnel line shortfall. We will request those items at our JFC Hearing which is February 17 at 11:30 a.m.

13. Mrs. Manlove presented to the Board the recommended charges for election services for conducting elections that are outside of those that are the responsibility of the Department as well as defining which groups would and would not be charged.

14. Mr. Sterling moved the meeting be adjourned. Mr. Lanouette seconded the motion. Passed unanimously.

Next Meeting: March 1, 2005

Respectfully submitted,

Ross E. Austin
Secretary